

**Date of meeting** Thursday, 16th January, 2020  
**Time** 7.00 pm  
**Venue** Lancaster Buildings, Newcastle, Staffs  
**Contact** Jayne Briscoe 2250



**NEWCASTLE  
UNDER LYME**  
**BOROUGH COUNCIL**

Castle House  
Barracks Road  
Newcastle-under-Lyme  
Staffordshire  
ST5 1BL

# **Finance, Assets & Performance Scrutiny Committee**

## **AGENDA**

### **PART 1 – OPEN AGENDA**

- 1 APOLOGIES**
- 2 MINUTES OF THE PREVIOUS MEETING - 16 DECEMBER 2019 (Pages 3 - 6)**  
To consider the minutes of the previous meeting held on 16 December 2019.
- 3 DECLARATIONS OF INTEREST**
- 4 REVENUE/CAPITAL BUDGET and COUNCIL TAX (Pages 7 - 106)**
- 5 SCALE OF FEES AND CHARGES (Pages 107 - 148)**
- 6 WORK PROGRAMME (Pages 149 - 152)**
- 7 PUBLIC QUESTION TIME**  
Any member of the public wishing to submit a question must serve two clear days' notice, in writing, of any such question to the Borough Council
- 8 URGENT BUSINESS**  
To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972
- 9 DATE OF NEXT MEETING - THURSDAY 19 MARCH 2020**
- 10 DISCLOSURE OF EXEMPT INFORMATION**  
To resolve that the public be excluded from the meeting during consideration of the following report because it is likely that there will be disclosure of exempt information as defined in paragraph 3 in Part 1 of Schedule 12A of the Local Government Act 1972.
- 11 SCALE OF FEES AND CHARGES - CONFIDENTIAL APPENDIX (Pages 153 - 154)**

**Members:** Councillors H. Maxfield (Chair), B. Proctor (Vice-Chair), G. Burnett, A. Fear, T. Kearon, M. Stubbs, P Waring, K. Robinson, A. Rout, G. Hutton, S. Pickup, K. Owen, S. Sweeney and M. Holland

**Members of the Council:** If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

**Meeting Quorums :-** 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

#### **SUBSTITUTE MEMBER SCHEME** (Appendix 9, Section 4 of Constitution)

The Constitution provides for the appointment of Substitute members to attend Committees. The named Substitutes for this meeting are listed below:-

Substitute Members:	J. Cooper	E. Shenton
	J Tagg	D. Jones
	B. Panter	A. Parker

*If you are unable to attend this meeting and wish to appoint a Substitute to attend in your place you need to:*

- Identify a Substitute member from the list above who is able to attend on your behalf
- Notify the Chairman of the Committee (at least 24 hours before the meeting is due to take place) NB Only 2 Substitutes per political group are allowed for each meeting and your Chairman will advise you on whether that number has been reached

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

**NOTE:** THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.